

**Present**

Victoria Scott – Music Director, Band  
Heidi Wood – Music Director, Choir  
Vanessa Jollimore  
Patti Occleston  
Patti Bamson  
Glenda Shufelt  
Shelley Laboucane

Regrets: Jo Crouch, Kim Kawandy

Agenda:

1. Moving forward – funds in account, current graduating class (their travel credit funds), members for next year.
  2. Treasurer, Jo Crouch, wants banking/accounting transitioned to another member as she will be 'graduating' out of the association.
  3. Fund raising for the 20/21 school year.
  4. New Business
- 

Meeting called to order at 6:47pm by Vanessa Jollimore.

Motion by Patti Bamson to accept March 3, 2020 Minutes.

2<sup>nd</sup> by Glenda Shufelt.

Passed with unanimous vote.

**Senior Graduates with travel credits (TC) in their accounts:** the funds in their accounts had not been transferred over to CBE to be used toward the Whistler trip which was canceled due to Covid-19. Thus far, no grad parents have inquired about what will happen with those credits.

Heidi and Patti O will get the exact figure of what the amount is that the current grade 12's accounts are – approximately \$500.

Would like to see the Grade 12 students/families have a choice as to how the funds are dispersed – the money cannot be given back to individuals. Options would be:

1. Transfer the TC to a sibling in one of the music programs or a student they designate who is also in one of the music programs.
2. Donate the TC to the JCSMPA subsidy fund (assists financially challenged students with a portion of the cost for camps/trips)
3. Donate the TC to the JCSMPA music program enrichment fund (used for busing to concerts, festivals, guest clinicians, venue rentals etc)

The MPA needs to reach out to Grade 12 parents. Vanessa J will compile a letter along with a survey (Survey Monkey) outlining the options above. The survey responses will be directed back to JCSMPA. Heidi & Victoria will send the letter and survey link to the parents.

Patti O, suggested using the funds to honor the graduating students – make signs with their pictures etc. There is 12 choir grads and 5 band grads. We agree that something should be done for the grad students, but will revisit this at the next meeting.

A more formal plan needs to be set for how much money is designated to the subsidy fund and the enrichment fund: this year \$3000 was allocated to the subsidy fund.

**Financials:** Kim Kawandy & Jo Crouch not present this evening. Should have a draft budget &

financial summary for our next meeting. Patti O, has done up a spreadsheet with all of the fund raising particulars on it. Vanessa J, will meet with Patti and Jo for the budget then discuss/review with Heidi & Victoria.

Final financials for the year end of August 31<sup>st</sup>. These need to be done before the annual AGM. Sept 9, 2020 will be the formal year end meeting. Jo C, will need to attend for the close out.

### **Looking forward to 2020-2021 school year**

#### **JCSMPA memberships:**

We need to recruit more representation from parents from all grades and both programs.

At the beginning of the year the JCSMPA needs the families of all music students to provide an email and consent to be contacted. For any correspondence yet to do this year, the instructors will facilitate contacting families. At the 20/21 AGM in September, the JCSMPA will have an information/email permission form parents need to complete. This may be a paper form, survey, link or QR code. The goal is to have correspondence for fundraisers etc done by the MPA.

Next year brings with it many uncertainties – budgets, class sizes, performance opportunities etc.

Jan/Feb 2021 may look completely different than the beginning of the school year in September.

The music programs fee structures will likely look different. Both Victoria & Heidi would like to bring the fees down. **Would the MPA be in a position to subsidize busing and/or festival costs?**

**Performances:** may not be in the near future.

Heidi would like to see a performance that brings back the alumni to participate in a final performance – possibly the first weekend (Friday) in October.

Winter concert: The South View Alliance Church has been tentatively booked for 2 nights Mon/Tue to allow for two evenings of performances which would allow for the space to be set for physical distancing rules.

\*Suggestion of using the foyer to run a silent auction

The 2019 rental invoice for SVA was paid through the CBE.

#### **Space issues for distancing:**

Choir – Heidi has suggested that she would run early morning rehearsals everyday where she would split the choir into smaller sections (this is dependent on what the school will allow).

Band – Victoria needs a much larger space than the current band room ie: the gym for some rehearsal space.

**To ensure that the music programs importance to families/students is demonstrated to the Principal and decision makers prior to September, we encourage everyone to write a letter to Mr. Tink and cc the Assistant Principals. We need to advocate for the music programs that are vitally important to our students.**

### **Fund raising**

Thank you Patti B for making various template emails regarding fundraisers – these are on the JCSMPS google drive.

#### 2020-2021 Fundraisers

1. September – “Fill your Freezer” (Teamfund)
2. October – chickens
3. December – Purdy's Chocolates & Poinsettia's
4. April/May – bedding out plants

The beginning of the year is heavy with fundraising, so that the students can use the travel credits earned towards camps and/or the trip in the spring.

Patti B, will put the tentative fundraiser schedule in the calendar on google drive.

Bottle drives: great idea having the drop off bottles at performance events – need to advertise it more. Glenda S, will do a write up for Heidi to send out a message next week reminding the grade 10 & 11's that there will be exciting opportunities coming up and any bottles taken to the Walden Bottle Depot (let them know it is for credit to JCSMPA) will assist our subsidy fund to ensure everyone is able to participate.

### **New Business**

Status of society application. Vanessa has confirmed that the application has been received, but with the slow-down due to Covid-19, no ETA as to when the processing will be completed. Once we receive the registered charity #, we can apply for casino's – may partner with another group and split the proceeds. Talk to other groups/smaller charities for opportunities to work together. Will need to check what the rules are. JCS Parent Council may have already applied.

JCSMPA will need a volunteer to sit on the JCS Parent Council – this may be two parents/members who share the responsibility. The JCS Parent Council meets once a month.

JCSMPA needs a larger presence: do we need a website or is it embedded in the school website (the school has to make all changes to website (Gaylena Clark)

The instructors prefer JCSMPA have their own website identity, not controlled by the school.

- Addition to minutes – Shelley Laboucane will work on a website

### Meeting Dates:

June 16<sup>th</sup> – 6:30pm Virtual mtg via google meet

August 27<sup>th</sup> – 6:30pm Virtual mtg via google meet

Sept 9<sup>th</sup> – 6:30pm formal year end meeting (may be google meet)

Sept 23<sup>rd</sup> – 7 pm AGM (Forms will be due beginning of October)

General JCSMPA meetings 2<sup>nd</sup> Wed of each month (can be amended as needed)

Oct 14<sup>th</sup> – 6:30pm Choir Room

Nov 10<sup>th</sup> (Tues) – 6:30pm Choir Room

Dec 9<sup>th</sup> – 6:30pm Choir Room

JCSMPA will use the summer to prep everything for the last week of August and get it organized for August 27<sup>th</sup> meeting, so Heidi & Victoria have what they need from us for Sept start.

8:16 pm meeting ajourned.