

JCS MPA Meeting Minutes
JCSMPA Meeting VIRTUAL
Thursday, March 7, 2024 · 6:30 – 7:30pm
Meeting Link: <https://meet.google.com/rnx-wwwk-hew>

Attendees: Natalie, Victoria S., Heidi W., Kathy N., Merisa B., Lee-Ann M.,

1. CALL TO ORDER
 - a. Lee-Ann M. called the meeting to order at 6:36pm
2. APPROVAL OF PREVIOUS MINUTES
 - a. Motion made by Natalie and Seconded by Merisa B., that the minutes from February 1, 2024 be approved as presented. **Motion Carried.**
3. ACTION ITEMS
 - a. Brad J. to mail out the financial statement. **Outstanding**
 - b. Brad J. to review the current list of approved signatories and discuss procedure for change with the bank **Tabled**
 - c. Brad J. coordinate with Natalie to issue cheque for band camp busing - **In Progress**
 - d. Megan M. to reach out to contacts regarding auction donations **Tabled**
 - e. All Board Members – complete police clearance (form at office) **In Progress**
 - f. Megan M. to reach out to CSEC for more information about fundraising **Tabled**
 - g. Rachel F. to send out Insurance information to members - **In Progress**
 - h. Rachel F. to provide Georgia and Kathy with FB, Website and Mailchimp login information - **to be done ASAP**
 - i. Natalie/Kathryn to request Sobey's permission to drop trailer for bottle drive **Complete**
 - j. Natalie to connect with Megan about silent auction lead and support **Complete**
4. OFFICER REPORTS
 - a. TREASURER
 - i. Current Account Balance
 - Not available
 - ii. Student Travel Credit
 - \$5841.66 > 4 students have requested use so it will come down a little
5. FUNDRAISING
 - a. Current Fundraisers
 - i. Bottle Drive – March 9
 - Trailer is confirmed, will likely drop at George Stanley

- Students will meet at the JCS parking lot at 12:45pm
 - Will be targeting Cranston
 - ii. Timing of Bottle Drives
 - Parents would prefer that we start earlier in the day
 - iii. Spring Chickens
 - Pickup is Friday afternoon (same day as band return from Banff).
 - March 25th is the cutoff for chicken orders
- b. Future/Potential Fundraisers
 - i. CSEC
 - Will explore this option for 2024/25
 - AI - Merisa to reach out to CSEC for details
 - ii. Silent Auction
 - Will look to do a raffle for the Jazz Cafe instead

6. CHOIR / BAND ACTIVITIES

- a. CADME Festival - March 14/15
 - i. AI - Natalie to send out another email to MPA about volunteer availability
- b. Jazz Night - April 10
 - i. Culinary will assist with catering this year; will need to address portion control and costs
 - ii. AI - Natalie will set up a google form for advance ticket sales
 - iii. AI - Natalie to send out another email to MPA about volunteer availability
 - iv. Will purchase juice boxes, napkins, plastic cups, table cloths
 - Motion made by Natalie and seconded by Lee-Ann that the MPA approve a budget of \$150 to purchase table supplies and juice boxes for the Jazz Night snacks
- c. Spring Choral Concert - May 14

7. MPA SUPPORT REQUESTS

- a. *Motion* made by Natalie and seconded by Lee-Ann that the MPA approve a \$150 subsidy for the Choir trip to Edmonton. **Motion Carried**
- b. Volunteer Requirements
 - i. CADME Festival
 - March 14/15 > 1-2 volunteers - daytime
 - a. Organize/Pickup take out meals > *Vacant*
 - March 15 only > 1-2 volunteers - daytime
 - a. Drive facilitator (Heather Bambrick) to and from in-school clinics in Calgary (fuel reimbursed) > *Vacant* > Will look for volunteer but may use Uber if not filled
 - March 15 only > CADME Festival - 3 volunteers - 6:30pm
 - a. Sell tickets for concert > *Kathy*
 - b. Sell 50/50 tickets > *Kathy*
 - c. Manage Door > *Kathy*

- d. Coordinate student clean up at end of night
- ii. Jazz Night
 - April 10th > 1-4 volunteers
 - a. Decorate and organize hub space ahead of concert > *Lee-Ann, Natalie, Kathy*
 - April 10th > 2 volunteers - 6:30pm
 - a. Sell tickets for concert > *vacant*
 - b. Sell 50/50 tickets > *vacant*
 - c. Manage Door > *vacant*
 - d. Coordinate student clean up at end of night > onsite *volunteers/students*
- iii. Spring Choral Concert
 - Ahead of concert - help with tickets and poster > will look to a student to do; otherwise Lee-Ann will assist
 - May 14th > 2-3 Volunteers - 4:00pm-6:30pm > tabled to next meeting
 - a. Assist with dress rehearsal
 - May 14th > 2 volunteers - 6:30pm > **tabled to next meeting**
 - a. Sell tickets for concert
 - b. Sell 50/50 tickets
 - c. Manage Door

8. MUSIC DIRECTORS' REPORT

- a. Heidi W.
 - i. Dawn Tyler Watson - great experience for students and families
 - ii. Edmonton trip - students were able to attend Gershwin symphony orchestra and perform in a concert
 - iii. CADME coming up next week. Heather is returning again this year.
 - Is also staying an extra day to perform for the fundraiser at the central library
 - iv. Joint workshop opportunity with other HS choirs
 - v. Spring concert May 14th and Grad on May 16th
 - vi. Really proud of student progress
- b. Victoria S.
 - i. Feb 21 - AIBF for concert bands. Played amazingly well. 11/12s won an Robert Eklund award for Most Outstanding High School Concert Band! (out of 108 participating schools).
 - ii. March 5 - Tuesday - Jazz component at AIBF. Played really well too; lots of great feedback
 - iii. Parent meeting for Banff spring trip was March 6

- 5 Families requesting assistance - looking for options both in terms of splitting out the cost, reducing costs and also identifying student participation in fundraising initiatives. Will reach out to MPA later with
- iv. May 8th - Band Spring Concert Will do a food bank donation instead of ticket prices. Will be some MPA requests
- v. May 16th - Grad
- vi. May 23rd - ABA Red Deer - Performances at 4pm and 7pm.

9. OTHER BUSINESS

- a. Insurance
 - i. Remains outstanding. Add to [Action Item](#)

10. DATE & LOCATION OF NEXT MEETING

- a. Next meeting April 4, 2024 Virtual

11. MEETING ADJOURNMENT

- a. The meeting was adjourned