

JCS MPA Meeting Minutes
JCSMPA Meeting VIRTUAL
Thursday, April 4, 2024 · 6:30 – 7:30pm
Meeting Link: <https://meet.google.com/xwq-odkr-yem>

Present: Natalie, Rachael F., Megan M., Heidi W., Kathryn N., Georgia B., Lee-Ann M.

1. CALL TO ORDER
 - a. Rachael F., called the meeting to order at 6:32p

2. APPROVAL OF PREVIOUS MINUTES
 - a. Motion made by Natalie and seconded Kathryn by that the Minutes for March 4, 2024 be approved as amended.

3. ACTION ITEMS
 - a. Brad J. to mail out the financial statement. **Outstanding**
 - b. Brad J. to review the current list of approved signatories and discuss procedure for change with the bank **Tabled**
 - c. Brad J. coordinate with Natalie to issue cheque for band camp busing - **Will confirm complete**
 - d. Megan M. to reach out to contacts regarding auction donations **Complete**
 - e. All Board Members – complete police clearance (form at office) **In Progress**
 - f. Megan M. to reach out to CSEC for more information about fundraising **In Progress**
 - g. Rachael F. to send out Insurance information to members - **In Progress**
 - h. Rachael F. to provide Georgia and Kathy with FB, Website and Mailchimp login information - **Partially complete**
 - i. Natalie to reach out to parents/MPA re: volunteers for upcoming events **In Progress**

4. OFFICER REPORTS
 - a. TREASURER
 - i. Current Account Balance
 - not available
 - ii. Student Travel Credit
 - \$6556.22 - doesn't include what is being sent to the business office.
 - A few people have reached out about using their credits for the Banff trip

5. FUNDRAISING
 - a. Past Fundraisers
 - i. Bottle Drive

- Raised \$1190.90 > \$714 travel credits, \$476 to MPA
 - Will look at changing start times for future fundraisers and different positioning of the truck
 - b. Current Fundraisers
 - i. Spring Chickens
 - Raised \$1029.00 > \$735 to student travel credits; \$294 to MPA
 - Sold 147 chickens
 - c. Future/Potential Fundraisers
 - i. CSEC
 - Megan will reach out to CSEC for information
 - ii. Raffle for Jazz Cafe
 - 12-13 alcoholic items have been collected to raffle (value \$20-40); will look to add some non-alcoholic items to the selection
 - Will need to take pictures of all items and submit to Rachael by noon on Sunday
 - Al-Georgia to bring the square
 - Al-Rachael to talk to school about the alcohol
 - Al-Merisa - Cancel/Resolve AGLC license for Raffle draw (not 50/50)

6. CHOIR / BAND ACTIVITIES

- a. April 10 - Jazz Night
 - i. Advance ticket sales
 - Have sold 55 tickets; will considered sold out at 200
 - ii. Food/Drinks
 - Natalie will get plates, cups, napkins, etc.
 - iii. Volunteer Requirements
 - Raffle Tickets
 - Door ticket sales
 - Decorations & Setup
 - a. Brad has the decorations, tickets and float. Rachael can pick up the items from him if needed.
 - Natalie will reach out to larger parent group to see about volunteers to sell raffle tickets, door tickets and help with setup/teardown; will only required police clearance for the setup as it's during school hours.
- b. May 4 - Luminous Voices - Concert Choir Knox United Church
 - i. Volunteer Requirements
 - 2 parents to assist; will get free tickets to the concert
 - Heidi will put out a message to choir parents
 - 10am - 3pm
- c. May 5 - Luminous Voices - Concert Choir Bella Concert Hall
 - i. Volunteer Requirements
 - 2 parents to assist; will get free tickets to the concert

- Heidi will put out a message to choir to parents to assist
 - 12pm - 5pm
 - d. May 8 - Spring Band Concert
 - i. Volunteer Requirements
 - Decorations & Setup
 - a. may not be needed for this event as it will be in the gym
 - 50/50
 - Ushers
 - Food Bank Donations
 - ii. Advertising
 - AI - Rachael will put together a flyer for this event
 - e. May 14 - Spring Choral Concert
 - i. Volunteer requirements
 - Advance ticket sales will start later this month
 - 50/50
 - a. Merisa will get the AGLC license for this
 - Door ticket sales
 - Decorations & Setup
 - 7pm at McDougall United
 - ii. Advertising
 - AI - Rachael will put together a flyer for this event
 - f. May 16 - Grad
 - i. Volunteer Requirements
 - Will assess volunteer needs later
 - g. May 23 - ABA Red Deer
 - i. Volunteer Requirements
 - noon to 11pm; will take bus with students

7. MUSIC DIRECTORS' REPORT

- a. Heidi W.
 - i. Just before spring break had CADME festival. Thanks to all who helped with tickets and 50/50. Students really enjoyed hosting the event. This month students will work with an artist in residence Cheryl learning 2 songs (Apr. 23). May 4th and 5th weekend is the collaboration with Luminous Voices. Beyond that is Grad and the Spring Choral concert. Jazz Solos are at the beginning of June.
- b. Victoria S.
 - i. no report

8. OTHER BUSINESS

- a. Subsidy Request: Motion to approve a subsidy for \$800 to support 5 families. Motion held over pending financial position. Motion will be circulated via email.

b. Insurance: Motion will be circulated via email

9. DATE & LOCATION OF NEXT MEETING >> May 2, 2024

10. MEETING ADJOURNMENT >> 7:11pm